THE AI COWBOYS

AI & THE JOB MARKET

VELOCITY . TX

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WWW.THEAICOWBOYS.COM

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Who We Are

The AI Cowboys specialize in Artificial Intelligence, Machine Learning, and Quantum Computing. We are helping businesses and organizations solve real-world problems using AI. Today, we're here to show you how to use AI tools to land your next job with confidence.

www.theaicowboys.com

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STAYING ETHICAL & PROFESSIONAL

- Use AI responsibly and authentically
- Never misrepresent skills or experience
- Double-check AI suggestions for accuracy

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IDENTIFYING THE ISSUES

LETS EXPLORE THIS BEFORE WE JUMP IN!

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HOW AI CAN HELP YOU!

- Write professional resumes and cover letters
- Practice job interviews with real-time feedback
- Discover job openings that match your skills
- Research companies, salaries, and hiring managers
- Stay organized with alerts and personalized suggestions

OpenAI glassdoor indeed

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AI TERMS YOU NEED TO KNOW

1. APPLICANT TRACKING SYSTEM (ATS)

Definition: A software used by employers to filter, scan, and rank job applications before a human ever sees them.

Example: Tools like Indeed and LinkedIn scan your resume to see if it matches the job description.

2. RESUME SCANNER

Definition: AI-powered tools that analyze your resume and compare it to job postings to suggest improvements.

Example: Apps like Jobscan or Resume Worded show you what keywords to add to get past ATS filters.

3. SMART JOB MATCHING

Definition: AI algorithms that automatically recommend job listings based on your skills, experience, and preferences.

Example: LinkedIn and Glassdoor suggest jobs you might like, based on your profile and past activity.

4. VIRTUAL INTERVIEW ASSISTANT

Definition: An AI-powered tool that helps you prepare for interviews by asking sample questions and giving feedback on your answers, tone, and delivery.

Example: Apps like InterviewAI simulate interviews and help you improve your performance with instant, personalized tips.

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GOOD TIPS FOR JOB SEARCHING

- Optimize your profile (photo, headline, summary)
- Use smart search filters
- Save and update your resume
- See job alerts
- Research companies
- Protect your personal information (verify postings)

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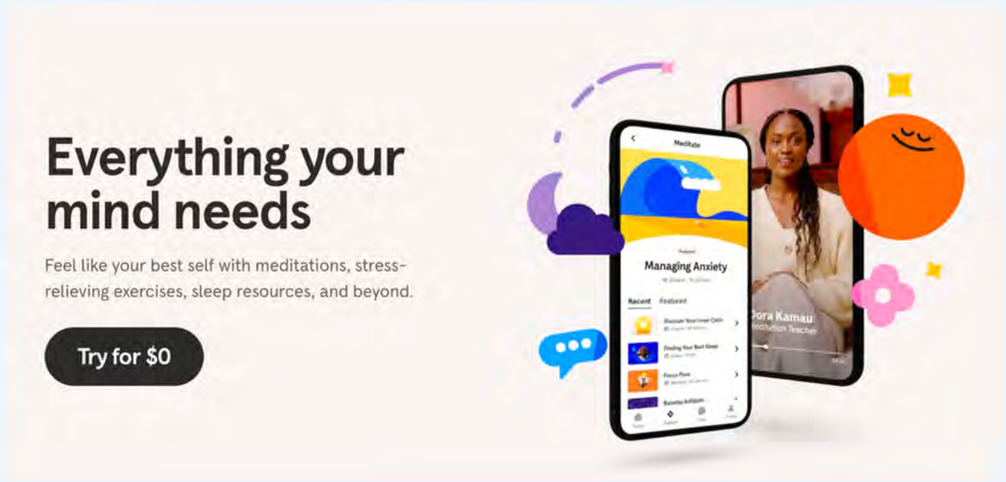
TOOLS NOT TALKED ABOUT

Crystal: Analyze personalities and get messaging tips (https://www.crystalknows.com)
Calm and Headspace: Manage job search or interview stress (https://www.calm.com, https://www.headspace.com)
Job Scout: Visual, interactive career exploration (https://www.jobscout.ai)
Google Maps: Plan travel, check commute times (https://maps.google.com



Headspace

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JOB SEARCH AND RESEARCH

Activity: Search for a job on LinkedIn, Indeed, or Career OneStop and review a company's ratings and salary info on Glassdoor.

HARVARD UNIVERSITY PROMPT EXAMPLES

Resume and Cover Letter Prompts from Harvard

- Review my resume like an expert coach and let me know five specific changes I can make based on this job description.
- What are 10 keywords from this job description that are missing from my resume? (paste in the job description & resume details)
- Compose a professional cover letter demonstrating how my abilities align with the requirements for the [position] at [company]. Use the [job posting] as a guide.

AI Resumes and Cover Letters

Preparing for an interview prompts from U of C Davis

- Please generate 10 first-round interview questions for this job description (paste in the job description).
- Now, please generate responses based on my resume (paste in resume) in the “Situation” “Task” “Action” “Result” answer format.
- Ask me for my response to the following job interview question, then suggest improvements: [paste question].

Tips on how to use AI in your job and internship search effectively and ethically

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MAKE A COVER LETTER

Activity: Let’s Make A Cover Letter

Cover Doc AI

INTERACTIVE ACTIVITY – CREATE A RESUME

Use ChatGPT to write a strong resume about your past experience.

Let’s look at a few techniques on how to take the job requirements and match it with your resume

Screenshare to ChatGPT

Resume / CV chat

INTERVIEW PREPARATION APPS

- **InterviewAI:** Mock interviews, feedback, and cover letter support (https://interviewai.me)
- **Virtual Speech:** VR public speaking/interview practice (https://virtualspeech.com)
- **Real-Time InterviewCoach** (https://yoodli.ai)
- **Interviewing.io**: Schedule live interviews with top companies hiring managers (interviewing.io)

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INTERVIEW PREP

Improve your communication skills with private, real-time, and judgment-free roleplay coaching — powered by AI.

Interactive AI Roleplay

COMMON INTERVIEW PLATFORMS

What programs are HR Companies Using?

Good to know what you are up against

HireVue: On-demand video interviews with AI insights (https://www.hirevue.com)
MyInterview: Unlimited pre-recorded video interviews, AI screening (https://myinterview.com)
Spark Hire: Simple, effective video interviews for small businesses (https://www.sparkhire.com)
VidCruiter: Comprehensive video interview solutions (https://vidcruiter.com)
Interviewstream: Live and pre-recorded interviews (https://interviewstream.com)

KEY TAKEAWAYS

- AI makes resumes, interviews, and job searches easier.
- Many free tools are available—start experimenting today!
- Keep learning and adapting with new tech.

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RESOURCES

Find a list of resources to help you secure a job by visiting

www.theaicowboys.com

THANK YOU!

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